

NRPC ServCat Priorities

The following is a list of the Natural Resource Program Center's priority ServCat documents. It is recommended that the following documents be targeted along with local refuge needs during regional I&M data mining efforts. *Please note that these documents might already be in ServCat. Always search for a document in ServCat before you create a record for it.*

Refuge Narrative Reports

Refuge narrative reports (commonly referred to as annual narrative reports) are one of NRPC's highest priority documents for entry into ServCat. The I&M Team created a list of narratives, by region and location. This list is stored on the I&M SharePoint site as this [link](#). We identified that many of the narratives are located in the National Archives and Records Administration (Archives). NRPC will systematically create records of all narratives in the Archives. Therefore, regions should focus their efforts to scan narratives not located in the Archives. Prioritization of the narratives is up to each refuge, but we recommend beginning with the oldest narratives.

Refuge Management Plans

Refuge management plans are another top priority for ServCat. Common management plans include:

- Habitat Management Plans (HMPs)
- Refuge Master Plans
- Water Management Plans
- Disease Contingency Plans
- Fire Management Plans
- Forest Management Plans
- Furbearer Management Plans
- Cropland Management Plans
- Hunting Plans
- Fishing Plans
- Trapping Plans
- Safety Plans
- Search and Rescue Plans
- Sign Plans
- Crowd Control Plans
- Law Enforcement Plans
- Comprehensive Conservation Plans (CCPs)
(all CCPs are available in ServCat)

The management plans are listed in priority order based on relevance to biological planning needs. Comprehensive Conservation Plans are placed last because all CCPs have uploaded into ServCat.

Water Resource Inventory and Assessments & Supporting Documents

Water Resource Inventory and Assessments (WRIAs) are also a priority for ServCat. NRPC suggests targeting WRIAs and the following supporting documents:

- Water Management Plans (most recent is most useful, and listed in the previous section)
- Hydrogeomorphic (HGM) Analysis Reports
- Water Monitoring Plans
- USGS North American Water Quality Assessments (NAWQA) that were conducted near the refuge

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- Any water monitoring data with the appropriate level of metadata (e.g., gauge readings for water level and flow)
- Contaminant investigations
- Federal and state water quality reports
- Misc. USGS and EPA reports
- Contaminant Investigation Database (CIDS)
- Contaminant Assessment Process (CAP) Reports